

To: Dean Thomas Dunne, 313 West College _____(Date)

The _____ Club agrees, as host of the event listed below, that alcohol will not be served on the premises of the club for the duration of the event and from one hour preceding to one hour following the event. It is understood that in the hour following the event that activities and items associated with the event (i.e. entertainment, decorations, food) will end and every effort will be given to remove those items in order to provide a clear delineation between the end of the student organization event and start of any club functions.

Sincerely,

Club Manager

Undergraduate Club President

Club Address: _____

Student Organization Host: _____

Event Name: _____

Event Start Time (i.e. 8:00 PM Saturday March 30, 2002): _____

Event End Time: _____